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|  | **UNIVERSITY OF SARGODHA****ON-CAMPUS INTERNSHIP PROGRAM (OCIP)UNARGODH****ON-CAMPUS INTERNSHIP PROGRAM (OCIP)** |
|  **Call For Interns** |
| Applications for the Full Time Internships under “On-Campus Internship Program Badge-10” are invited from University of Sargodha Graduates (students who have completed degree from University of Sargodha as a regular student). |
| **Career Development Center** |

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| **Office**  | **Number of Positions & Status** | **Specific Skills** |
| **Office of Research, Innovation & Commercialization (ORIC)*** Graphic Designer and Video Editor and Website Developer (02)
* English Content Writer /Research Support (01)
 | * 03 Male/ Female
 | **for Graphic Designer and Video Editor and****Website Developer:*** Expert in social media handling.
* Proficient in IT (Office management, programming etc).
* Proficient in using graphic designing &video editing software.

 **for English Content Research related activities:*** Proficient in dealing with research related activities.
* Proficient in English Content Writing
* English, Media & Communication Studies, Politics and International Relations Will Be Preferred.
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| **Office of the Director Academics** | * 03 Male/Female
 | * CS SE & IT, English, Statistics, Business and Commerce graduates will be preferred.
* Computer skills & Language skills preferably writing skills.
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| **Financial Aid Office**  | * 04 Male/ Female
 | Fully conversant with computer skills. |
| **Quality Enhancement Cell**  | * 02 Male/Female
 | Fully conversant with computer skills. |
| **Facilitation Center**  | * 06
* 04 Female & 02 Male
 | * Computer Science, Economics, Business graduates will be preferred
* Fully conversant with computer skills.
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| **Counseling Center** | * 03 Male/Female
 | * MS/M.Phil. Clinical, ADCP program is required.
* Preference will be given to those who will have internship/placement experience in hospitals or mental health units and possess from skills in counseling center.
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| **Public Relations Office** * **Content writer English -01**
* **Content writer Urdu -01**
 | * 02 Male/Female
 | * Proficient in Content & article writing
* Mass Communication graduates will be preferred.
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| **Media Development Center*** **Content writer (English) -02**
* **Graphic designer-02**
* **Video Grapher-01**
* **Video Editor-01**
 | * 06 Male/Female
 | Technical expertise regarding given fields. |
|  **Wazir Agha Library** * **Library Professionals (03 Male & 01 Female)**
* **IT Expert (01)**
 | * 05 Male/ Female
 | **for Library Professionals*** MLIS/BS in Library Sciences
* Additional knowledge of ITtechnologiesin Libraries

**for IT Expert** * MSC/BS in IT
* Additional knowledge of Library related IT issues
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| **Career Development Center**  | * 02 Male/ Female
 | * Proficient in Video editing & graphic designing
* Fully conversant with computer skills
 |
| **Lincoln Corner** | * 01 Male / Female
 | * English Communication & Office management skills.
* Expertise in canva software
* Knowledge of program planning and design
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| **Women Development Center** | * 02 Female
 | Graduates from IT, Graphic Designing and Computer field. |
| **Agriculture Farm College of Agriculture UOS** | * 02 Male /Female
 | Technical expertise regarding given fields.  |
| **Human Resource Development Center** * **Office Coordinator (01)**
* **Social Media Manager(01)**
 | * 02 Male/Female
 | Technical expertise regarding given fields. |
| **UOS TV*** **Non-Linear Editor**
 | * 01 Male / Female
 | Experience of editing of large video for Youtube or other digital platform. |
| **UOS Model Shop** | * 01 Male / Female
 | Graduates of Business will be preferred |

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| **General Instructions:*** Applicant must be graduate from University of Sargodha as a regular student (up to three years after graduation i; e 2022 to onwards) Minimum 2.50 CGPA.
* Candidates must apply Online. The prescribed application form can be accessed from the link : <https://bit.ly/3V9dyMc>
* One applicant can apply for only one category/office.
* Last date for submission of online application is 23-12-2024
* Services of interns after selection can be terminated on 07 days quit notice on the basis of monthly evaluation.
* Placement of interns can be changed at the time of appointment or during the internship period by the Competent Authority.
* All interns will have to follow the rules & regulations of University of Sargodha.
* Intimation for test/interview will be made only through email provided by applicants in application form.

**Career Development Center, University of Sargodha****cdc@uos.edu.pk** **Phone 048-9230811-815 ext- 105 Direct # 048-9230392** **University website** [**www.uos.edu.pk**](http://www.uos.edu.pk) |